



**MINUTES
REGULAR MEETING
JAN. 8, 2013**

1. **The Chairman called the Work Session Meeting, which precedes the Regular Meeting, to order at 7:07 p.m. to discuss items in detail. The Work Session ended at 7:22 p.m., at which time the Commissioners proceeded into the Regular Meeting.**
2. **The Chairman read the statement in compliance with C.231, PL 1975.**
3. **Roll Call: the following Commissioners were present: DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer and Chewcaskie. Commissioner Dachnowicz was absent.**
4. **Salute to the Flag led by the Chairman.**
5. **Chairman's remarks.**

Prior to the last meeting in December, we received a letter from Waldwick regarding the utilization of funds that would be released from the bond reserves which will probably occur sometime in August 2013. It is expected that this board would have responses from all the professionals in order to address the bond reserve issue at the Feb. meeting. There was an extensive discussion at the Operating Committee meeting on Friday with respect to the reserve. The Chairman also had discussions with Mr. Zenn who has been communicating directly with Bond Counsel. Bond Counsel should have something in writing next week as to the ability and legal authority to distribute any funds that may be available.

A discussion was also had with Mr. Lerch, our Auditor. Most Commissioners here probably don't remember that when we established the connection fee, Mr. Lerch had to perform an extensive analysis and report based upon the financing that occurred during the life of this Authority. The Chairman requested all the professionals get all the reports in, have the Operating Committee review them and have them all reviewed by the entire board at the February meeting. Once we have the reports we will distribute them to everyone so we can actually formulate a response and get everyone's opinion as to what we can and cannot do and if we can do something how do we do it.

6. **Approval of Minutes:**
Public Hearing 2013 Budget on Dec. 4, 2012. Commissioner Kasparian made the motion to accept the minutes as presented, seconded by Commissioner Gabbert. All Commissioners present voted to accept the minutes as presented except Commissioners Dachnowicz who was absent.

Regular Meeting of Dec. 4, 2012. Commissioner Kasparian made the motion to accept the minutes as presented, seconded by Commissioner Gabbert. All Commissioners present voted to accept the minutes as presented except Commissioner who abstained and Commissioner Dachnowicz who was absent.

7. **Public Comments. The public had no comments.**

Councilman Palladino of Waldwick asked the Chairman to go through the sequence of his remarks in regards to the reserves.

The Chairman stated that Mr. Zenn has communicated directly with Bond Counsel and Bond Counsel is to write an opinion as to the distribution of the reserves and what legal authority we have. He also spoke to Mr. Lerch who is basically taking the original analysis that he did to make sure that it is up to date and issue a report as to options that are available to the Authority. This is to be discussed at the Operating Committee meeting which is usually the Wednesday prior to the Regular Meeting. At the Operating Committee meeting we will have the opportunity for the members to review all of the reports and give us their comments. It will be discussed at the Commissioners meeting in Feb. We are trying to meet the 60 day deadline so we could actually discuss and review various options. The unfortunate aspect is that the Chairman probably has a little bit more knowledge than everyone sitting here so it would be unfair for him to go any further. We will have the reports so they can be analyzed and what our options actually are. We will look at to what extent we can do it, who is included in that and how we can come up with an equitable way to deal with any reserves in 2013 and in the future.

We cannot go forward until we receive the reports. The Operating Committee will review them and also the Finance Committee because we are looking at long term planning and how it fits with the release of any reserves. It is important that we get the reports and get everyone's opinion before moving forward.

It was noted that any reserves that are available for any type of distribution will not become available until approximately Aug. of 2013. The amount of bond reserve that is not committed in the 2013 budget is

\$1.6 million. That is the number we are talking about for calendar year 2013.

8. Consideration for approval list of Resolutions attached dated Jan. 8, 2013.

Resolutions No.01-2013 thru 06-2013. All Resolutions were discussed during the work session and approved by consent. The Resolutions were moved by Commissioner Kasparian, seconded by Commissioner DePhillips. All Commissioners present voted in favor of resolutions #01-2013 to 06-2013.

Resolution #01-2013. Approval of vouchers, payroll and tax deposits, and Pension and Benefits transfers for Dec. 2012 and Health and Dental Benefits for Jan. 2013 as follows: Payroll Account \$222,483.66; Tax Deposit Account \$91,343.30; PERS and Contributory Insurance \$26,028.65; Health Benefits \$96,764.81; Health Benefits Contribution Employee \$2,435.66; Dental Benefits \$4,393.89; DCRP Employee Contribution \$22.92; DCRP Employer contribution \$12.50; Operating Account \$500,824.90; Improvement Account \$9,145.86; 2009A Project Account \$54,962.00; 2012 WWT Project Account \$276,316.91.

Resolution #02-2013. Authorization for Executive Director to enter into a professional services contract with Valley Health Medical Group regarding the coordination and conduct of alcohol and drug testing services. This resolution is to approve the continued participation in this program for 2013.

Resolution #03-2013. Appointment of Incinerator Operator. This resolution is to promote Harold Malone from O&M Helper to Incinerator Operator effective Nov. 9, 2012 subject to a ninety (90) day probationary period.

Resolution #04-2013. Designation of Public Agency Compliance Officer. This resolution is to appoint Madeline Thumudo as Public Agency Compliance Officer for 2013. The Compliance Officer shall be responsible for ensuring the agency's compliance with the applicable regulation and who shall perform liaison and assistance functions as may be requested by the Affirmative Action Office of the Department of the Treasury of the State of New Jersey.

Resolution #05-2013. 2013 Service Charges. This Resolution states the amount of money each said municipality shall be required to pay to the Authority for Service Charges for 2013.

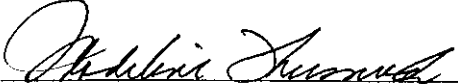
Resolution #06-2013. Proposed Sanitary Sewer Extension, Township of Wyckoff. This proposed sewer extension will provide sanitary sewer service to one existing single-family home in the Township of Wyckoff. The project

will contribute an average daily flow of 300 gallons or 1 additional EDU to the Authority's system.

Motion #1 – Motion to approve Change Order #3 for Underground Utilities Corporation as prepared by T&M Associates for Cont. #259 Franklin Lakes Business District Sanitary Sewer in the amount of \$26,541.30.

Motion was offered by Commissioner Kasparian, seconded by Commissioner Gabbert. All Commissioners present voted in favor of the Motion.

9. **Reports of Committees**
 - A. **Finance Committee – Nothing further to report.**
 - B. **Personnel Committee – Nothing further to report.**
 - C. **Insurance Committee – Nothing further to report.**
 - D. **Operating Committee – Nothing further to report.**
 - E. **Buildings & Grounds – Nothing to report.**
10. **Report of Treasurer – Treasurer Report - \$4.2 million in short term investments of which \$3.2 million is not invested in lieu fees \$750,000 with TD Bank .04%, \$207,000 with Bank of NJ 1.25%.**
11. **Report of Counsel – Nothing further to report.**
12. **Report of Engineer – Nothing further to report.**
13. **Report of Executive Director – Nothing further to report.**
14. **Report of Superintendent – Nothing to report.**
15. **Old Business. No old business.**
16. **New Business. No new business.**
17. **Public comments (on subjects 8 through 17). No public comments.**
18. **Adjournment. Motion to adjourn was made by Commissioner Kasparian, seconded by Commissioner Gabbert. All Commissioners present voted to adjourn at 7:35 p.m.**



Madeline Thumudo, Secretary